



## CITY OF ORILLIA COMMITTEE MINUTES

### MINUTES OF THE MEETING OF THE COUNCIL COMMITTEE, MONDAY, DECEMBER 6, 2004 AT 7:30 P.M. IN THE COUNCIL CHAMBER

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**Present:** Councillor D. Downey in the Chair  
Mayor R. Stevens  
Councillors: R. Cipolla  
W. Gardy  
C. Garland  
T. Lauer  
G. Morano  
F. Smith  
P. Spears

**Also**

**Present:** Ian C. R. Brown, City Manager  
Andrew Fyfe, Senior Planner  
Cliff Turner, Director of Parks and Recreation  
Patty Ward, Recreation Facility Supervisor  
Mike Cox, Director of Real Estate  
Craig Metcalf, Director of Culture and Heritage  
Bob Ripley, Acting Director of Planning  
Peter Dance, Director of Public Works  
Trent Elyea, Fire Chief  
Shelby Anderson, Assistant to the Emergency Management Co-ordinator  
Laura S. Lee, Manager of Council Services/Clerk

Gay Guthrie, Chair, Façade Improvement Committee

Gord Pye, Chairman, Orillia Police Services Board  
Don McNeil, Member, Orillia Police Services Board  
Inspector Jim Szarka, Detachment Commander, Orillia Police Service  
Constable John Shropshire

The meeting opened with the singing of O Canada and a moment of silence. Councillor Downey asked members to remember the fifteenth anniversary of the Montreal massacre during the moment of silence.

#### **Disclosure of Interest**

1. Councillor Lauer - re Departmental Item No. 1.

Nature of Interest - Councillor Lauer is a Director of the Mariposa Folk Festival.

Councillor Lauer declined to discuss the matter or to vote on its disposition.

2. Councillor Downey - re Departmental Item No. 1.

Nature of Interest - Councillor Downey is a Director on the Orillia and District Chamber of Commerce and represents other organizations listed in the report.

Councillor Downey left the Chair during discussion of this item and declined to discuss the matter or to vote on its disposition.

3. Councillor Garland - re Departmental Item No. 1.

Nature of Interest - Councillor Garland is a member of the Rotary Club.

Councillor Garland declined to discuss the matter or to vote on its disposition.

4. Councillor Spears - re Departmental Item No. 1.

Nature of Interest - Councillor Spears is a member of the Orillia Pipe Band which participates in the Orillia Scottish Festival.

Councillor Spears declined to discuss the matter or to vote on its disposition.

### **Minutes**

The Minutes of the previous meeting, having been prepared and copies distributed, were taken as printed.

### **Board Reports**

1. Façade Improvement Committee - re 82 Mississaga Street East - Proposed Exterior Renovation. File: C12-FIC
2. Orillia Police Services Board - re Pre-Budget Approval Request. File: C12-PSB,F05-05

**Moved** by Gardy, seconded by Cipolla, that this Committee recommends to Council that as recommended in a report dated November 29, 2004 from the Façade Improvement Committee, 656731 Ontario Limited be advised that Council is concerned that the proposed changes to the exterior of the former Toronto Dominion building located at 82 Mississaga Street East will result in a change in appearance which is contrary to what the City and the Downtown Orillia Management Board have been trying to achieve with its Façade Improvement Program;

AND THAT 656731 Ontario Limited be encouraged to reconsider the proposed changes and how they could be modified so as to better reflect the purpose of the City's program which is to strengthen the downtown by building on its character and enhancing the appearance of the individual buildings in it;

AND THAT this report be copied to the Municipal Heritage Committee. Carried.

**Moved** by Cipolla, seconded by Spears, that this Committee recommends to Council that as recommended by the Orillia Police Services Board in a report dated November 25, 2004, Council give pre-budget approval to continue funding the one part-time data entry position from January 1 - February 28, 2005;

AND THAT the funds be appropriated from the Tax Rate Stabilization Reserve. Carried.

### **Council Referrals**

1. Manager of Council Services/Clerk - re Review of Taxi By-law. File: C12-TAXI
  - a) Report - Police Services Board.
2. Park Street Collegiate Institute - re proposed partnership agreement to create a first class track and field facility. File: R05-GEN
  - a) Report - Director of Parks and Recreation.

**Moved** by Spears, seconded by Lauer, that this Committee recommends to Council that the report dated November 22, 2004 from the Orillia Police Services Board regarding the proposed Taxi By-law, be received as informational. Carried.

**Moved** by Lauer, seconded by Spears, that this Committee recommends to Council that as recommended in a report dated November 30, 2004 from the Director of Parks and Recreation, Council support, in principle, the concept of enhancements to the Park Street Collegiate Institute track and field areas;

AND THAT the investigative stage addressed in the report be completed. Carried.

### **Departmental**

1. Recreation Facility Supervisor - re 2005 Traditional Special Event Requests.  
File: M02-GEN
2. Director of Real Estate - re Interim OWLS "After Hours" Funding. File: T03-GEN
3. Director of Culture and Heritage - re Cultural Affairs Officer. File: R01-CH, XF05-05
4. Acting Director of Planning - re Development Charges Late Payment Request.  
File: L04-D-
5. Public Works Department - re Wastewater System Master Plan. File: C01-2005-
6. Fire Chief - re Open Air Burning By-law. File: C01-2004-
7. Fire Chief - re Numbering By-law. File: C01-2004-
8. Fire Chief - re Emergency Plan Revision. File: C01-2004-

Councillor Downey left the Chair.  
Mayor Stevens assumed the Chair.

**Moved** by Stevens, seconded by Morano, that this Committee recommends to Council that as recommended in a report dated November 25, 2004 from the Recreation Facility Supervisor, the Special Event requests be approved, subject to compliance with the dispositions listed and the facility permit process. Carried.

Councillor Downey re-assumed the Chair.

**Moved** by Morano, seconded by Smith, that this Committee recommends to Council that as recommended in a report dated December 1, 2004 from the Director of Real Estate, approximately \$4,000 in interim funding from the Dedicated Gas Tax Reserve be approved in order to allow the operation of the Orillia Wheelchair Limousine "After Hours" service to continue to the end of March 2005. Carried.

**Moved** by Garland, seconded by Stevens, that this Committee recommends to Council that as recommended in a report dated November 30, 2004 from the Director of Culture and Heritage, Council approve the expenditure of \$8,750 to continue the salary for the Cultural Affairs Officer for a further period from January 1, 2005 until March 31, 2005. Carried.

**Moved** by Morano, seconded by Smith, that this Committee recommends to Council that as recommended in a report dated November 30, 2004 from the Acting Director of Planning and Development, the Mayor and Clerk be authorized to execute a late payment agreement for development charges with Dondeb Inc. in respect of the proposed development at 20 Simcoe Street. Carried.

**Moved** by Gardy, seconded by Cipolla, that this Committee recommends to Council that as recommended in a report dated December 1, 2004 from the Public Works Department, the draft Wastewater System Master Plan be received;

AND THAT staff be authorized to advertise the Notice of Completion for Wastewater Master Plan for the required 30-day public review period prior to adoption by by-law. Carried.

**Moved** by Cipolla, seconded by Gardy, that this Committee recommends to Council that as recommended in a report dated December 1, 2004 from the Fire Chief, Council adopt an open air burning by-law that will allow residents to have small confined fires that meet the criteria set out in such by-law;

AND THAT City Policy No. 6.3.3.1. - Open Air Burning, be repealed. Carried.

**Moved** by Spears, seconded by Lauer, that this Committee recommends to Council that as recommended in a report dated December 1, 2004 from the Fire Chief, Council adopt the municipal numbering by-law attached to the report;

AND THAT no enforcement be done until one year from the date of its inception to allow the Fire Department to conduct an extensive media campaign to familiarize citizens with the requirements of the by-law. Carried.

**Moved** by Cipolla, seconded by Spears, that this Committee recommends to Council that as recommended in a report dated December 1, 2004 from the Fire Chief, Council approve the new Emergency Plan and the Emergency Management Program for the City;

AND THAT the Emergency Plan changes be adopted as per the plan;

AND THAT staff named in the plan be authorized to participate, as indicated, in their respective roles. Carried.

The Committee agreed to rise and report to Council in the form of Report Number 2004-19, a copy of which is attached to these Minutes.

**MEETING ADJOURNED - 10:14 P.M.**

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D. Downey,  
Chair.

## CITY OF ORILLIA

**TO:** The Mayor and Members of Council  
**FROM:** Council Committee  
**DATE:** December 7, 2004  
**SUBJECT:** **Report Number 2004-19 (From meeting of December 6, 2004)**

Your Committee is pleased to report and recommend as follows:

1. THAT as recommended in a report dated November 29, 2004 from the Façade Improvement Committee, 656731 Ontario Limited be advised that Council is concerned that the proposed changes to the exterior of the former Toronto Dominion building located at 82 Mississaga Street East will result in a change in appearance which is contrary to what the City and the Downtown Orillia Management Board have been trying to achieve with its Façade Improvement Program;  
AND THAT 656731 Ontario Limited be encouraged to reconsider the proposed changes and how they could be modified so as to better reflect the purpose of the City's program which is to strengthen the downtown by building on its character and enhancing the appearance of the individual buildings in it;  
AND THAT this report be copied to the Municipal Heritage Committee.
2. THAT as recommended by the Orillia Police Services Board in a report dated November 25, 2004, Council give pre-budget approval to continue funding the one part-time data entry position from January 1 - February 28, 2005;  
AND THAT funds be appropriated from the Tax Rate Stabilization Reserve.
3. THAT the report dated November 22, 2004 from the Orillia Police Services Board regarding the proposed Taxi By-law, be received as informational.
4. THAT as recommended in a report dated November 30, 2004 from the Director of Parks and Recreation, Council support, in principle, the concept of enhancements to the Park Street Collegiate Institute track and field areas;  
AND THAT the investigative stage addressed in the report be completed.
5. THAT as recommended in a report dated November 25, 2004 from the Recreation Facility Supervisor, the Special Event requests be approved, subject to compliance with the dispositions listed and the facility permit process.
6. THAT as recommended in a report dated December 1, 2004 from the Director of Real Estate, approximately \$4,000 in interim funding from the Dedicated Gas Tax Reserve be approved in order to allow the operation of the Orillia Wheelchair Limousine "After Hours" service to continue to the end of March 2005.

7. THAT as recommended in a report dated November 30, 2004 from the Director of Culture and Heritage, Council approve the expenditure of \$8,750 to continue the salary for the Cultural Affairs Officer for a further period from January 1, 2005 until March 31, 2005.

8. THAT as recommended in a report dated November 30, 2004 from the Acting Director of Planning and Development, the Mayor and Clerk be authorized to execute a late payment agreement for development charges with Dondeb Inc. in respect of the proposed development at 20 Simcoe Street.

9. THAT as recommended in a report dated December 1, 2004 from the Public Works Department, the Draft Wastewater System Master Plan be received; AND THAT staff be authorized to advertise the Notice of Completion for Wastewater Master Plan for the required 30-day public review period prior to adoption by by-law.

10. THAT as recommended in a report dated December 1, 2004 from the Fire Chief, Council adopt an open air burning by-law that will allow residents to have small confined fires that meet the criteria set out in such by-law; AND THAT City Policy No. 6.3.3.1. - Open Air Burning, be repealed.

11. THAT as recommended in a report dated December 1, 2004 from the Fire Chief, Council adopt the municipal numbering by-law attached to the report; AND THAT no enforcement be done until one year from the date of its inception to allow the Fire Department to conduct an extensive media campaign to familiarize citizens with the requirements of the by-law.

12. THAT as recommended in a report dated December 1, 2004 from the Fire Chief, Council approve the new Emergency Plan and the Emergency Management Program for the City; AND THAT the Emergency Plan changes be adopted as per the plan; AND THAT staff named in the plan be authorized to participate, as indicated, in their respective roles.

D. Downey,  
Chair.