



CITY OF ORILLIA COMMITTEE MINUTES

MINUTES OF THE MEETING OF THE COUNCIL COMMITTEE, MONDAY, MARCH 21, 2005 AT 7:30 P.M. IN THE COUNCIL CHAMBER

Present: Councillor C. Garland in the Chair
Mayor R. Stevens
Councillors: R. Cipolla
D. Downey
W. Gardy
T. Lauer
G. Morano
F. Smith
P. Spears

Also

Present: Ian C. R. Brown, City Manager
Bob Ripley, City Treasurer
Peter Dance, Director of Public Works
Mike Cox, Director of Real Estate
Trent Elyea, Fire Chief
Lori Koughan, Manager of Special Projects
Jack Green, Manager, Transportation
Laura S. Lee, Manager of Council Services/Clerk

Alison Braun, Acting Chair, Waste Management Advisory Council

The meeting opened with the singing of O Canada and a moment of silence. The Chair expressed Council's sympathy to Councillor Spears and his family in the recent loss of his mother.

Disclosure of Interest

- None declared

Minutes

The Minutes of the previous meeting, having been prepared and copies distributed, were taken as printed.

Council Referrals

1. Manager of Council Services/Clerk - re signage for littering. File: P01-GEN
 - a) Report - Waste Management Advisory Council.

2. The Association of Municipal Tax Collectors of Ontario - re requesting endorsement of its resolution regarding the Municipal Property Assessment Corporation. File: C10-GEN

John Hogg - re property assessment in Ontario. File: F21-GEN,XA16-MPAC
 - a) Report - City Treasurer.

3. Lake Simcoe Regional Airport - re 2005 Airport Operating Budget. File: L04-O-258
 - a) Report - City Treasurer.

4. Park Street Collegiate Institute - re requesting an extension of free bus transportation for co-op students during the 2004/2005 school year.

File: T03-GEN

- a) Report - Director of Real Estate.

5. Orillia Fish and Game Conservation Club - re planting of trees. File: E04-GEN

- a) Report - Director of Public Works.

Moved by Downey, seconded by Stevens, that this Committee recommends to Council that as recommended in a report dated February 9, 2005 from the Waste Management Advisory Council, Council establish an Ad Hoc Anti-Littering Committee with a mandate to compile an overall anti-littering strategy for the City of Orillia;

AND THAT this Committee be comprised of the following:

Councillor Cipolla
Downtown Orillia Management Board member
Environmental Advisory Committee member
Municipal Heritage Committee member
Recreation Advisory Committee member
Trails for Life Committee member
Waste Management Advisory Council member;

AND THAT the no littering signage program at fast food and take-out restaurants be referred to this Ad Hoc Anti-Littering Committee. Carried.

Moved by Cipolla, seconded by Spears, that this Committee recommends to Council that the report dated March 15, 2005 from the City Treasurer regarding property assessment in Ontario, be received as informational;

AND THAT copies of this report be forwarded to the Association of Municipal Tax Collectors of Ontario and Mr. John Hogg for their information. Carried.

Moved by Spears, seconded by Cipolla, that this Committee recommends to Council that as recommended in a report dated March 9, 2005 from the City Treasurer, the 2005 Lake Simcoe Regional Airport budgets submitted February 18, 2005 be approved;

AND THAT pursuant to Section 5.01(a) of the Airport agreement, authority be granted to transfer the 2004 operating surplus of \$13,677.34 to the Airport Commission's capital reserve. Carried.

Moved by Lauer, seconded by Spears, that this Committee recommends to Council that as recommended in a report dated March 4, 2005 from the Director of Real Estate, the trial program under which Orillia Co-op students are allowed free access to weekday Orillia Transit service on school days only from 7:00 a.m. to 4:00 p.m., be granted permanent status. Carried.

Moved by Downey, seconded by Stevens, that this Committee recommends to Council that as recommended in a report dated March 8, 2005 from the Director of Public Works, the City endorses the Trees for Humanity project of the Orillia Fish and Game Conservation Club in principle;

AND THAT any materials or promotion of the program that includes reference to the City shall be subject to approval by the Director of Public Works. Carried.

Departmental

1. Manager of Special Projects - re MURF Environmental - Additional Site Characterization. File: C12-MURF
2. City Treasurer - re Pre-Authorizing Donations for the Orillia Opera House. File: F18-GEN
3. Fire Chief - re Open Air Burning By-law - Subsequent Report. File: C01-2005-
4. Director of Real Estate - re Simcoe Condominium Parking Permit Agreement. File: L04-S-
5. Director of Real Estate - re Bus Service/Orillia Square Mall. File: T03-OSM
6. Director of Real Estate - re Passenger Shelter/Orillia Square Mall. File: T03-OSM
7. Public Works Department - re Banner Poles - Coldwater Road. File: M02-GEN
8. Public Works Department - re James Street Pump Station Grinder Installation and Wastewater Treatment Centre Gas Improvements. File: E03-GEN
9. Public Works Department - re Annual Water System Reports. File: E03-GEN
10. Public Works Department - re 2004 Solid Waste Management Annual Report. File: E07-GEN
11. Public Works Department - re Wastewater System Master Plan. File: C01-2005-
12. Public Works Department - re Transportation Master Plan - West Street Revision. File: T05-TMP
13. Manager of Council Services/Clerk - re Volunteer Awards. File: M08-GEN

Moved by Stevens, seconded by Downey, that this Committee recommends to Council that as recommended in a report dated March 15, 2005 from the Manager of Special Projects, the firm of Shaheen & Peaker Limited be authorized to proceed with the additional site characterization, as proposed in their letter dated March 9, 2005, at the cost of \$95,830, plus G.S.T.;

AND THAT authority be granted to proceed with the work prior to ratification by Council. Carried.

Moved by Morano, seconded by Smith, that this Committee recommends to Council that as recommended in a report dated March 7, 2005 from the City Treasurer, staff of the Department of Culture and Heritage be authorized to accept donations to enhance Opera House Programming;

AND THAT tax receipts be issued for donations. Carried.

Moved by Morano, seconded by Smith, that this Committee recommends to Council that as recommended in a report dated March 4, 2005 from the Fire Chief, Council adopt the attached revised by-law that allows residents to have approved outdoor fireplaces and small confined cooking fires that meet the criteria set out in the by-law. Carried.

Moved by Gardy, seconded by Cipolla, that this Committee recommends to Council that as recommended in a report dated March 8, 2005 from the Director of Real Estate, the City renew the agreement under which the Simcoe Condominium Corporation #101 rents four parking spaces on the east side of West Street South, from a point 10m south of Olive Crescent to a point 25 m southerly, from November of each year through to and including April of the following year, for a three-year term at the following rates:

Year #1 - November 1, 2005 to April 30, 2006 @ \$32.50 /space/month plus taxes

Year #2 - November 1, 2006 to April 30, 2007 @ \$33.58 /space/month plus taxes

Year #3 - November 1, 2007 to April 30, 2008 @ \$34.70 /space/month plus taxes

Carried.

Moved by Cipolla, seconded by Gardy, that this Committee recommends to Council that as recommended in a report dated March 16, 2005 from the Director of Real Estate, transit service to Orillia Square Mall be extended for a further two-year term for a pre-tax fee of \$32,746 in the first year and \$33,728 in the second year. Carried.

Moved by Spears, seconded by Cipolla, that this Committee recommends to Council that as recommended in a report dated March 16, 2005 from the Director of Real Estate, a surplus damaged City owned passenger shelter be leased to Orillia Square Mall, for a three-year term at the annual rate of \$400 per year (plus taxes);

AND THAT the Mall be responsible for all costs related to the repair, delivery, installation and maintenance of this shelter. Carried.

Moved by Lauer, seconded by Spears, that this Committee recommends to Council that the banner poles on Coldwater Road be removed just prior to construction;

AND THAT groups that have had banners previously installed, be immediately advised of the planned removal of the poles;

AND THAT Policy Numbers 1.10.4.1. and 1.10.4.2. regarding the installation of banners, be repealed, concurrent with the removal of the banner poles. Carried.

Moved by Downey, seconded by Stevens, that this Committee recommends to Council that as recommended in a report dated March 11, 2005, the contract for the installation of grinder equipment at James Street Pumping Station and the Wastewater Treatment Centre (WWTC) digester gas improvements be awarded to Tenebac Ltd. for the tendered sum of \$358,900, plus G.S.T.;

AND THAT an in-line grinder with a by-pass on the existing 150 mm diameter primary sludge line to the digester at the WWTC for an estimated installed cost of \$38,000, plus G.S.T., be included in the scope of work for the project. Carried.

Moved by Stevens, seconded by Downey, that this Committee recommends to Council that as recommended in a report dated March 2, 2005 from the Public Works Department, Council confirm that the City of Orillia Public Works Department, Drinking Water System 2004 Summary Report and the O. Reg. 170/03 Part III, Form 2, Section 11 Annual Report have been presented to Council. Carried.

Moved by Smith, seconded by Morano, that this Committee recommends to Council that the report dated March 10, 2005 from the Public Works Department regarding the 2004 Solid Waste Management Annual Report, be adopted and implemented. Carried.

Moved by Morano, seconded by Smith, that this Committee recommends to Council that as recommended in a report dated March 11, 2005 from the Public Works Department, the Wastewater System Master Plan, attached to the report, be adopted by by-law;

AND THAT staff be authorized to submit necessary documentation regarding completion of the Wastewater System Master Plan to the appropriate Ministry of Environment offices. Carried.

Moved by Gardy, seconded by Cipolla, that this Committee recommends to Council that as recommended in a report dated March 11, 2005 from the Public Works Department, the Transportation Master Plan be received and approved in principle;

AND THAT staff be authorized to advertise the Notice of Completion for the Transportation Master Plan for the required 30-day public review period prior to adoption by by-law. Carried.

Moved by Cipolla, seconded by Spears, that this Committee recommends to Council that as recommended in a report dated March 15, 2005 from the Manager of Council Services/Clerk, Provincial award nominations continue to be placed on the Consent Agenda for information;

AND THAT staff prepare an annual listing of all Provincial award information for review by Council and for forwarding to appropriate City Boards, Committees and Agencies;

AND THAT any consideration of nominees for awards by Council continue to be conducted in Committee of the Whole Council. Carried.

The Committee agreed to rise and report to Council in the form of Report Number 2005-5, a copy of which is attached to these Minutes.

MEETING ADJOURNED - 8:55 P.M.

C. Garland,
Chair.

CITY OF ORILLIA

TO: The Mayor and Members of Council
FROM: Council Committee
DATE: March 22, 2005
SUBJECT: **Report Number 2005-5 (From meeting of March 21, 2005)**

Your Committee is pleased to report and recommend as follows:

1. THAT as recommended in a report dated February 9, 2005 from the Waste Management Advisory Council, Council establish an Ad Hoc Anti-Littering Committee with a mandate to compile an overall anti-littering strategy for the City of Orillia;

AND THAT this Committee be comprised of the following:

Councillor Cipolla
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Environmental Advisory Committee member
Municipal Heritage Committee member
Recreation Advisory Committee member
Trails for Life Committee member
Waste Management Advisory Council member;

AND THAT the no littering signage program at fast food and take-out restaurants be referred to this Ad Hoc Anti-Littering Committee.

2. THAT the report dated March 15, 2005 from the City Treasurer regarding property assessment in Ontario, be received as informational;

AND THAT copies of this report be forwarded to the Association of Municipal Tax Collectors of Ontario and Mr. John Hogg for their information.

3. THAT as recommended in a report dated March 9, 2005 from the City Treasurer, the 2005 Lake Simcoe Regional Airport budgets submitted February 18, 2005 be approved;

AND THAT pursuant to Section 5.01(a) of the Airport agreement, authority be granted to transfer the 2004 operating surplus of \$13,677.34 to the Airport Commission's capital reserve.

4. THAT as recommended in a report dated March 4, 2005 from the Director of Real Estate, the trial program under which Orillia Co-op students are allowed free access to weekday Orillia Transit service on school days only from 7:00 a.m. to 4:00 p.m., be granted permanent status.

5. THAT as recommended in a report dated March 8, 2005 from the Director of Public Works, the City endorses the Trees for Humanity project of the Orillia Fish and Game Conservation Club in principle;

AND THAT any materials or promotion of the program that includes reference to the City shall be subject to approval by the Director of Public Works.

6. THAT as recommended in a report dated March 15, 2005 from the Manager of Special Projects, the firm of Shaheen & Peaker Limited be authorized to proceed with the additional site characterization, as proposed in their letter dated March 9, 2005, at the cost of \$95,830, plus G.S.T.;

AND THAT authority be granted to proceed with the work prior to ratification by Council.

7. THAT as recommended in a report dated March 7, 2005 from the City Treasurer, staff of the Department of Culture and Heritage be authorized to accept donations to enhance Opera House Programming;

AND THAT tax receipts be issued for donations.

8. THAT as recommended in a report dated March 4, 2005 from the Fire Chief, Council adopt the attached revised by-law that allows residents to have approved outdoor fireplaces and small confined cooking fires that meet the criteria set out in the by-law.

9. THAT as recommended in a report dated March 8, 2005 from the Director of Real Estate, the City renew the agreement under which the Simcoe Condominium Corporation #101 rents four parking spaces on the east side of West Street South, from a point 10m south of Olive Crescent to a point 25 m southerly, from November of each year through to and including April of the following year, for a three-year term at the following rates:

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Year #2 - November 1, 2006 to April 30, 2007 @ \$33.58 /space/month plus taxes

Year #3 - November 1, 2007 to April 30, 2008 @ \$34.70 /space/month plus taxes

10. THAT as recommended in a report dated March 16, 2005 from the Director of Real Estate, transit service to Orillia Square Mall be extended for a further two-year term for a pre-tax fee of \$32,746 in the first year and \$33,728 in the second year.

11. THAT as recommended in a report dated March 16, 2005 from the Director of Real Estate, a surplus damaged City owned passenger shelter be leased to Orillia Square Mall, for a three-year term at the annual rate of \$400 per year (plus taxes);

AND THAT the Mall be responsible for all costs related to the repair, delivery, installation and maintenance of this shelter.

12. THAT the banner poles on Coldwater Road be removed just prior to construction;

AND THAT groups that have had banners previously installed, be immediately advised of the planned removal of the poles;

AND THAT Policy Numbers 1.10.4.1. and 1.10.4.2. regarding the installation of banners, be repealed, concurrent with the removal of the banner poles.

13. THAT as recommended in a report dated March 11, 2005, the contract for the installation of grinder equipment at James Street Pumping Station and the Wastewater Treatment Centre (WWTC) digester gas improvements be awarded to Tenebac Ltd. for the tendered sum of \$358,900, plus G.S.T.;

AND THAT an in-line grinder with a by-pass on the existing 150 mm diameter primary sludge line to the digester at the WWTC for an estimated installed cost of \$38,000, plus G.S.T., be included in the scope of work for the project.

14. THAT as recommended in a report dated March 2, 2005 from the Public Works Department, Council confirm that the City of Orillia Public Works Department, Drinking Water System 2004 Summary Report and the O. Reg. 170/03 Part III, Form 2, Section 11 Annual Report have been presented to Council.

15. THAT the report dated March 10, 2005 from the Public Works Department regarding the 2004 Solid Waste Management Annual Report, be adopted and implemented.

16. THAT as recommended in a report dated March 11, 2005 from the Public Works Department, the Wastewater System Master Plan, attached to the report, be adopted by by-law;

AND THAT staff be authorized to submit necessary documentation regarding completion of the Wastewater System Master Plan to the appropriate Ministry of Environment offices.

17. THAT as recommended in a report dated March 11, 2005 from the Public Works Department, the Transportation Master Plan be received and approved in principle; AND THAT staff be authorized to advertise the Notice of Completion for the Transportation Master Plan for the required 30-day public review period prior to adoption by by-law.

18. THAT as recommended in a report dated March 15, 2005 from the Manager of Council Services/Clerk, Provincial award nominations continue to be placed on the Consent Agenda for information; AND THAT staff prepare an annual listing of all Provincial award information for review by Council and for forwarding to appropriate City Boards, Committees and Agencies; AND THAT any consideration of nominees for awards by Council continue to be conducted in Committee of the Whole Council.

C. Garland,
Chair.