

# Order of Orillia Award



## Nomination Package

Due no later than 4:00 p.m. on Monday, February 22, 2010

### Background

In 2001 the Order of Orillia Award was established to recognize the work accomplished by volunteers and to recognize that volunteering is an integral part of our community and that others can learn from and be inspired by the volunteers' dedication and commitment.

There are, however many citizens who continue to go unrecognized for their long-term dedication and commitment to volunteering for the betterment of the City of Orillia. They have made a difference in our community, have enriched the lives of others and stand as shining examples for others. The **Order of Orillia** Award recognizes those citizens.

### Criteria

- 10-year minimum volunteer contribution (with the exception of youth) to the benefit of our City.
- May be an Individual, Family, Group, or Youth (24 years of age and under as of December 31<sup>st</sup> in the year of the award - the volunteer hours must be outside of the compulsory school curriculum)
- The recipient need not be a resident of the City of Orillia.
- No elected government representative may receive the award while in office.
- No person shall receive the award posthumously, (unless the death occurs after the selection).

### Nomination Procedure

- Fill out the attached nomination form, submit your own letter of support and be sure to include 2 additional letters of support (addressed to the order of Orillia Awards Committee)
- Attach a detailed description of the long-term volunteering. (How their volunteering has made an impact on the community? How others have learned from or been inspired by their volunteering?)
- (Optional) Provide any additional material to support this nomination (publications, photos, etc.)

### Award Presentation

Presentation of the **Order of Orillia Award** will be made in the Council Chamber in the month of April, during Volunteer Week. The names of the nominees that did not receive the award will not be announced and shall remain confidential. The ownership of the award will remain with the City of Orillia. A medal will be awarded to the recipients. A public recognition plaque is displayed at the Orillia City Centre, listing those who have received the award.

For More Information please contact the Committee's secretary, Julia Montgomery at (705) 325-1311 or at [jmontgomery@city.orillia.on.ca](mailto:jmontgomery@city.orillia.on.ca)

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## ***NOMINATION FORM***

(Please type or print clearly and complete in full)

### CATEGORY of NOMINATION

(please circle)      **Individual**                      **Family**                      **Group**                      **Youth**

**Name of Nominee** (and title) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Email \_\_\_\_\_ Tel (d) \_\_\_\_\_ (e) \_\_\_\_\_ Fax \_\_\_\_\_

For a youth please ensure he/she is 24 years of age or under (as of Dec. 31/09) - D.O.B. \_\_\_\_\_

### NOMINATOR'S CERTIFICATION CLAUSE

By signing the certification below, I the Nominator ensure that:

- I have read the accompanying information sheet and am satisfied the nomination(s) I made fits within the parameters of the award program.
  
- To the best of my knowledge all of the information provided in this nomination package is true.

Name(print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Email \_\_\_\_\_ Tel (d) \_\_\_\_\_ (e) \_\_\_\_\_ Fax \_\_\_\_\_

### NOMINEE'S ACCEPTANCE CLAUSE

By signing the certification below, I the Nominee ensure that:

- I have read the completed nomination package and that the details of my volunteerism are true and that I accept this nomination.

Name(print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please submit the signed nomination package no later than 4:00 p.m. on Monday, February 22, 2010 to:**

**Order of Orillia Awards Committee**  
**c/o City of Orillia**  
**50 Andrew Street South, Suite 300**  
**Orillia, ON L3V 7T5**

or

**email to the Committee's Secretary**  
**at [jmontgomery@city.orillia.on.ca](mailto:jmontgomery@city.orillia.on.ca)**  
**or fax at (705) 325-5178**

Personal Information collected on this form is pursuant to the Municipal Act, R.S.O. 1990 CHAPTER M.45 as amended, and will be used to determine recipients of the Order of Orillia Award. Questions about this collection should be directed to the City Clerk, at the City of Orillia, 50 Andrew Street South, Suite 300, Orillia, L3V 7T5. Phone : 325-1311.

**Please Note:** All applications become the property of the Corporation of the City of Orillia – No applications will be returned. Nomination packages of successful nominees will be kept for City Archives. **2 of 2**