



ORILLIA CITY CENTRE  
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ORILLIA, ON.  
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OFFICE OF THE CITY CLERK

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## MARRIAGE LICENCE REQUIREMENTS

### PLEASE READ THIS BEFORE COMPLETING MARRIAGE LICENCE APPLICATION

1. Marriage Licences are issued only to the applicants.
  2. Both parties **must** sign the Marriage Licence application.
  3. **We require the following two pieces of identification for applicants:**
    - An original birth certificate and one piece of government issue photo identification, **or** current passport
    - **and** any change of name certificates, record of Immigrant Landing or Canadian citizenship card
- Photocopies are not acceptable.**
4. Licence Fee - \$115.00 (cash or Interac only).
  5. Hours issued: 8:30 a.m. to 4:00 p.m. Monday to Friday at the 3<sup>rd</sup> Floor Reception area.
  6. If you have been divorced within Canada, we require the **original or court certified copy of the Certificate of Divorce or Decree Absolute**. Photocopies are **not** acceptable.
  7. If you were divorced outside of Canada, please see the receptionist on the 3<sup>rd</sup> Floor for an Out of Country Divorce Package. You will need an **original or court certified copy of the Certificate of Divorce or Decree Absolute**.
  8. Applicants who are **sixteen and seventeen** years old require **both** parents' consent in most cases. Please see receptionist on 3<sup>rd</sup> Floor for **Form 6** and more information.
  9. There are no residency, medical, or citizenship requirements.
  10. A Marriage Licence is valid anywhere in Ontario for a period of ninety (90) days.