



ORILLIA CITY CENTRE
50 ANDREW ST. S., SUITE 300
ORILLIA, ON.
L3V 7T5

OIL HEATING INCENTIVE PROGRAM APPLICATION

TELEPHONE
(705) 325-2227
FACSIMILE
(705) 329-2670

Applicant Contact Information

Name(s): _____

Mailing Address: _____ Town: _____

Postal Code: _____ Email: _____

Telephone: (Home) _____ (Work) _____ (Fax) _____

Are you the landowner? If no, please explain: _____

General Property Information

Street & Street Number: _____

Property Tax Roll Number: _____

House Style: (Bungalow, Side/Back Split, 2-Story) Age: _____

Existing Furnace: (Forced Air/Radiators) Age: _____

Proposed Replacement Brand: _____ Model: _____

Contractor (Installation & Removal): _____ Phone: _____

Description of Work to be Done: _____

Estimated Total Cost: _____

To the best of my knowledge, the informaton contained herein is accurate. I have read, understood and agree to the terms of funding assistance for the Oil Heating Incentive Program.

Signature of Owner: _____ Date: _____

Date Received: _____ Reviewed by: _____

Amount Requested: _____ Dated Application Approved: _____

Date Completed: _____ Total of Invoices (Paid in full) Submitted: _____

OIL HEATING INCENTIVE PROGRAM
2-YEAR WELLHEAD PROTECTION AREA
Effective September 21, 2009 – February 15, 2010
Terms and Conditions

Cost-share Rate: 33% of the removal/replacement of an old Furnace Oil Tank and Piping; and upgrade to a new high efficiency furnace of your fuel choice.

Maximum Payment: \$2,500 per property
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Purpose:

To reduce the risk to City of Orillia's well drinking water supplies from oil contamination by removing/replacing existing furnace oil tanks, associated piping, and upgrading to a new high efficiency furnace using any fuel of the homeowners' choice within the 2-year Wellhead Protection Area.

Eligible Projects

The occupied residence or business must be situated within the City of Orillia's 2-year Wellhead Protection Area.

Projects must include the complete removal or replacement of an existing oil tank and all associated oil piping. The homeowner is then eligible to upgrade to a new high efficiency furnace of their fuel choice designed, constructed and installed to conform to good engineering practices as identified in Part 6 of the Ontario Building Code. This includes CAN/CSA F280 "Required Capacity of Residential Space Heating and Cooling" and CAN/CSA F326 "Residential Mechanical Ventilation Systems".

Replacement furnace oil tanks shall consist of ULC Listed Double Walled Tanks. The outer tank shall be capable of holding at least 100% of the primary tank. Any new oil piping shall consist of Polyethylene Coated Copper Tubing.

Project Details

Funding is available on a "first-come, first served" basis until all funds are allocated or **December 15th, 2009** when the deadline for new applications expires. All work, receipts and supporting documentation must be completed and submitted February 15, 2010.

Must complete funding application and receive City approval to proceed prior to starting work.

At least two written quotations from licensed contractors are required with your application.

The removal and installation must be conducted by licensed HVAC contractor. Contractor to provide TSSA licence and as appropriate Gas/Oil Fitters Licence numbers on completion documentation (i.e. receipts, and removal report(s)).

Must have an existing installed (and in working order) home heating oil fired furnace with either an interior or exterior fuel tank to be eligible with only one grant per address permitted.

Prior to receiving payment from the City, the applicant must provide proof of the proper removal and disposal of the existing tank(s); contents and any fill & vent pipes. The applicant or agent

must permit the City to confirm the complete removal of the tank and there are no obvious existing oil related hazards. The City at its discretion may seek confirmation through a combination of a site visit and or documentation from the contractor.

The property owner is fully responsible to report any observed fuel oil spills (if any) to TSSA and properly remedied at their own expense any contaminated soils (if any) before project completion. The City will require proof if any contaminated soils were identified, that they were safely removed and properly disposed of.

Prior to payment the Applicant shall submit a completed application form and copies of all invoices related to the removal and installation of the existing oil furnace, oil tank and fill pipes.

Must provide documented proof of removal and proper disposal of existing interior or exterior Oil Tank, and Oil fill and vent pipes and accessories. This documentation shall be provided on licensed contractor letterhead including name, signature and licence number of the individual responsible for proper removal.

The City will endeavour to reimburse the Funds to the registered homeowner within 30 days upon receipt of completed documentation including: proof of completion; and confirmation of complete removal of either an interior or exterior oil tank and all oil supply and venting piping and record of their safe disposal.

Property Taxes must be paid (current).

Eligible Costs

- Construction costs incurred by a licensed HVAC contractor, including labour, materials and equipment associated with the approved replacement, removal and disposal Fees.
- Professional fees/technical support related to design, inspection and construction.

Ineligible Costs

- Costs associated with household expansion (i.e. additional rooms, new addition)
- Machinery owned and used by the applicant, family dependents or the applicant's business.
- Labour of applicant, family dependents or the applicant's business
- Work that proceeds prior to funding approval does not qualify for funding assistance.

2-Year Wellhead Protection Areas (Wells 1 & 2 near Water Filtration Plant)

Streets bounded on the south by Tecumseth St; on the North by Cedar St. (up to #190); On the West to Lawrence St (174 to 214 inclusive east side only): and East to Lake Couchiching. Parts of other boundary streets that are eligible include:

Penetang St #24 to #80 Cedar St #292 to #300
Peter St N #120 to #300 West St N #106 to #241

I have read, understood and agree to the terms of funding assistance for the Off Oil Incentive Program.

Property Address: _____

Name of Owner: _____

Signature of Owner: _____ Date: _____